

West Chester Off Campus Housing

Office: 327 S. High St, West Chester, PA, 19382 – www.WCOCH.com

Hours: 9am - 5pm Monday - Friday

610-696-7984

Office use only: lease 2012-2013

***NON-REFUNDABLE application fee of \$125.00 per applicant:** Check # _____ Cash _____

Received by _____ Date: _____

Driver's license ID attached If Current Resident, No application Charge. _____

This application: Approved Not approved Date _____ Initial _____

START HERE----- PLEASE PRINT CLEARLY

If Current Resident- Still need to complete updated application for our files, but no app fee.

Application for Rental Address: _____ DATE _____

GROUP Lead/Contact Person: _____ Cell# _____

APPLICANT NAME: _____

(First)

(M.I.)

(Last)

Email (Important for notification purposes)** _____

Cell # _____

Social Security number _____ **Birth Date:** _____

(Mandatory here, SS# not on lease)

Age: _____

Current Year in College- Circle One FRH SOPH JR SR Grad

WCU ID# _____

Major: _____ Special interests: _____

What organizations: i.e. fraternities or sororities / teams do you belong to?

What is your *current* College Address? _____

--- If currently renting, list the name and phone number of your Landlord:

MOTHER's NAME: _____

If applicable: Step parent: _____

FATHER's NAME: _____

If applicable: Step parent: _____

Current Home Address

Street

City

State, Zip Code

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Do you live with parents / guardians when not at college? Yes No

If NO, where and with whom, and Address _____

Your Current Employer's Name/Business _____

Address _____

Phone #: _____

Occupation: _____ Years of service: _____ Base salary/wage: _____

Please list co-tenants below:

	Name	Phone number
1.	_____	_____
2.	_____	_____
3.	_____	_____

Circle All that Apply- If Yes, explain

Have received a police record/citation? NO Yes _____

Have filed for bankruptcy NO Yes _____

Have ever been evicted? NO Yes _____

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All information provided, to the best of my knowledge, is true & correct. I received the rental lease to examine. By signing below, I give permission to: West Chester Off-Campus Housing - to verify/conduct background checks for credit worthiness and/or police background inquires pertinent to the application information contained herein. I understand that submission of this application does not guarantee a rental unit will be available for me.

STUDENT RELEASE/

I _____ **(PRINT NAME)**

Do hereby give permission to West Chester University, to release information concerning my student status to West Chester Off-Campus Housing.

**Non-refundable application fee of \$125.00. Cash or Check* Any checks returned for non-sufficient funds will be charged a \$40.00 bounce fee, per check.*

_____ date _____

SIGNATURE OF APPLICANT